



International Student School Fees Refund Policy

If a student is refused a Study Permit by Citizenship and Immigration Canada they will receive a full refund minus \$500 administrative fee. To obtain a tuition refund, the student must provide a copy of the “Letter of Rejection” from Citizenship and Immigration Canada and a written refund request from the student’s parents including name(s), home address, signature(s), and full name of the student withdrawing.

There will be no refund of the tuition fee in the following circumstances:

1. If the student chooses to withdraw for any reasons other than the Study Permit being denied by Citizenship and Immigration Canada
2. If the student is found in violation of school regulations and asked to withdraw from MA.

Tuition fees are to be paid in full as soon as the student has received the MA “Letter of Acceptance” for visa processing. In some cases, MA will allow for families to pay by semester. In these isolated situations and when the “Letter of Acceptance” visa document stipulates that the length of study is one full year (two semesters), the same refund policy applies. That is, the student is required to pay for both semesters and remain a student at MA for the course of study indicated in the “Letter of Acceptance”. Again, the only exception is noted above.

Failure to meet financial obligations will result in possible legal action, holding of the student’s MA transcript and notification of this breach to Citizenship and Immigration Canada.

I understand and agree with the information written above.

Parent’s Signature

Date

Student’s Signature

Date